

FREQUENTLY ASKED QUESTIONS

Q. When is space available?

A. Rooms in the church are in demand; please contact our church administrator at 508-429-8608 x21 or office@hollistonucc.org for availability. Church activities and events have priority use of rooms.

Jordan Hall is not available on weekdays between 7am-6pm or Sundays before 1pm.

Fellowship Room, Ladies Parlor or classrooms weekly availability varies; available most evening and weekends.

Q. How much does it cost for a room?

A. Jordan Hall rents for \$250.00 (\$95 for tax exempt non-profits) for up to 4-5 hours.

The Fellowship Room & Ladies Parlor rent for \$100.00 (\$50 for tax exempt non-profits) for up to 4-5 hours.

Classrooms rent for \$50.00 (\$30 for tax exempt non-profits) for up to 4-5 hours duration.

Q. I am a member of the church; do I have to pay for room use?

A. For church members (those who have participated in an orientation program and joined the church during a worship service), if your activity is personal (i.e. birthday party, anniversary, shower or other family gathering) there is no obligation to pay a fee. Donations are, of course, welcome and appreciated. If your request for use of a room is for a civic purpose (soccer team sign ups, scout meetings, business groups, etc.) this is non-personal use and is subject to applicable fees.

Q. How big is the room and how many people can fit in there?

A. Jordan Hall has a capacity for 120 people sitting at tables and 200 standing or seated in chairs in rows.

The Fellowship Room & Ladies parlor can accommodate about 45 people. The classrooms may have up to 15 people.

Q. May children be in the building?

A. Yes, bring your children, with proper number of chaperones; minimum of 2 adults (over 21) and for more than 20 children you will need 1 adult for every 12 children present.

Q. Can we cook food in the kitchen?

A. Yes if you have also rented the kitchen, for \$95.00, you may prepare food. (\$50 for tax exempt non-profits). Observe rules of cleanliness in accordance with town health dept.

Q. May we have decorations?

A. Yes, but nothing may be taped or pinned/stapled to the walls. Balloons may be tied to chairs or to small weights (sand or kitty litter in a tied plastic bag works well). No candles are permitted unless battery operated.

Q. Are dishes available?

A. Coffee cups, plates and bowls are available. There is no supply of glass wear, forks, knives and spoons. Most bring in disposable food service items.

Q. Can we have music?

A. Music is permitted, recorded or live, but not after 11pm. There is no available sound system or amplification equipment.

Q. Is there a room with a television and dvd player?

A. Yes, the Ladies Parlor has a large screen television with dvd player. It does not have cable service so it is only used for dvd playback.

Q. Can we rent the church for a wedding?

A. The church is available to members of the congregation as well as, in some cases, those that are not affiliated with the church. Contact the Minister, Rev. Bonnie Steinroeder, revbonnie@hollistonucc.org or 508-429-8608, ext. 23 to inquire about a wedding. She may refer you to the wedding coordinator, Karen McCue regarding fees for the use of the building as well as other details to be considered